



KIRLIN
DESIGN
BUILD

ENGINEERING
FABRICATION
CONSTRUCTION
COMMISSIONING

January 6, 2021

To Whom it May Concern,

This letter is being written to inform you that Kirlin Design Build (KDB) continues to follow the most recent Executive Orders of both the governors of Maryland and Virginia as well as the Mayor of the District of Columbia surrounding the COVID-19 pandemic and local protests. As of the date of this letter, the services that KDB performs continue to be classified as essential services per the Department of Homeland Security and their document dated March 28, 2020, "Guidance on the Essential Critical Infrastructure Workforce: Ensuring Community and National Resilience in COVID-19 Response Version 2.0". In addition KDB is also involved with projects that are deemed 'Priority Projects' by either the United States Army Corps of Engineers or Department of Defense.

KDB designs and installs work in the plumbing and HVAC service and construction industry and is following the more strict direction of the government having jurisdiction or the preferences of the owners of the construction sites that we are contractually obligated to perform our services.

Accordingly, while our operations are required to remain open, our workers are deemed essential and it is necessary for them to travel from home to the KDB job sites throughout Maryland, Virginia and Washington, DC. Please accept this letter as employment verification and designation of an essential worker required to travel to job sites

We understand that this is an ever-evolving situation that requires constant evaluation. We are monitoring the situation closely with the best interests of our employees, suppliers, customers and our community in mind.

We are facing a truly unprecedented situation as the global COVID-19 pandemic and local protests affect our families, homes, communities, and businesses. During this time, we at Kirlin Design Build, LLC (KDB) are committed to ensuring safe compliance with Federal and State orders/guidelines while continuing to operate and perform our essential and critical infrastructure work.

Should you have questions or concerns on this issue, please contact me at your convenience to discuss in further detail at rbeck@jklc.com.

Sincerely,
KIRLIN DESIGN BUILD

Richard Beck

Richard Beck
Chief Operating Officer